

Application for Private Label



This application should be used if a company is marketing a device from a manufacturer and re-labeling it under its own name. A separate application is required for each National Type Evaluation Program Certificate of Conformance.

For Use by NCWM
Control #: _____
CC #: _____

Application Instructions:

- Sign application. **Unsigned applications will not be accepted.**
- **Submit payment with application.**
- Submit **two digital photos** of the device via email or on CD to NCWM.
- **Submit three Identification Labels.** Labels must meet the marking requirements listed in the "NIST, Handbook 44: Specifications, Tolerances and Other Technical Requirements for Weighing and Measuring Devices," Table S.6.3.a. Marking Requirement.
- **Mail ONLY the Identification Labels to:**
 NTEP Administrator
 88 Carryback Drive SW
 Pataskala, Ohio 43062-9550
- Submit application in one of the following ways:
Email: info@ncwm.net
Mail: National Conference on Weights and Measures
 Attention: Project Coordinator
 1135 M Street, Suite 110
 Lincoln, Nebraska 68508
Fax: 402.434.4878

If completing application by hand, do so **legibly** and in **blue ink**. Illegible applications may delay processing times.

Part 1. Who Will the <u>Contact</u> Be <u>During</u> the National Type Evaluation Program (NTEP) <u>Application Process</u>			
Today's Date:	Are you or someone within your company a National Conference on Weights and Measures (NCWM) Member: <input type="checkbox"/> Yes <input type="checkbox"/> No	NCWM Member ID:	Member Name:
Company:			
Street Address:			
City:	State:	Zip Code:	Country:
Primary Contact Name:		Primary Contact Email Address (Required):	
Phone Number with Extension if Applicable:	Fax Number:	Web site:	
Other Authorized Contact Name:	Other Authorized Contact Email Address:	Other Authorized Contact Phone Number:	
Part 2. What <u>Contact Information</u> Do You Want to Appear on the NTEP Certificate of Conformance			
Company:			
Street Address:			
City:	State:	Zip Code:	Country:
Phone Number with Extension if Applicable:		Fax Number:	
Contact Name:	Email Address:	Web site:	

Part 3. Where Do You Want <u>ALL Billing</u> to Be Sent			
Company:		Contact Name:	
Street Address:			
City:	State:	Zip Code:	Country:
Email Address (Required):		Phone Number with Extension if Applicable:	

Part 4. NTEP Fees (Due at time of application.)		
	NCWM Member	Non-Member
Application Fee (non-refundable)	\$800.00	\$1,200.00
Certificate Processing Fee	\$150.00	\$225.00
Certificate Drafting Fee (NTEP Staff)	\$350.00	\$525.00
Total Fees	\$950.00 (Application & Processing Fees) \$1,300.00 (Application, Processing Fees & Drafting Fees)	\$1,425.00 (Application & Processing Fees) \$1,950.00 (Application, Processing Fees & Drafting Fees)

**** Additional laboratory fees may apply. Annual Maintenance Fees will also apply. See Publication 14 Administrative Policy for details.**

To become a member of the National Conference on Weights and Measures, please go to www.ncwm.net/memberships and fill out the Membership Application. One of the many benefits of becoming a member is the reduced fees for NTEP Applications and Annual Maintenance. For a complete list of membership benefits, please go to www.ncwm.net/benefits.

Part 5. Publications				
PUBLICATION	NCWM MEMBER UNIT PRICE	NON-MEMBER UNIT PRICE	QUANTITY	AMOUNT DUE
<input type="checkbox"/> Handbook 44 (2018 Edition) Specifications, Tolerances and Other Technical Requirements for Weighing and Measuring Devices," as adopted by the National Conference on Weights and Measures	\$46	\$46		\$
<input type="checkbox"/> Publication 14: Administrative Policy (2018 Edition)	\$60	\$120		\$
<input type="checkbox"/> Publication 14: Grain Moisture Meters & Near Infrared Grain Analyzers (2018 Edition) Technical Policy, Checklists and Procedures	\$60	\$120		\$
<input type="checkbox"/> Publication 14: Measuring Devices (2018 Edition) Technical Policy, Checklists and Procedures	\$60	\$120		\$
<input type="checkbox"/> Publication 14: Weighing Devices (2018 Edition) Technical Policy, Checklists and Procedures	\$60	\$120		\$
<input type="checkbox"/> Publication 14 CD (2018 Edition) Includes: Administrative Policy, Grain Moisture Meters & Near Infrared Grain Analyzers, Measuring Devices and Weighing Devices	1-3 CDs \$135 4-9 CDs \$100 10+ CDs \$85	1-3 CDs \$270 4-9 CDs \$200 10+ CDs \$170		\$
SHIPPING & HANDLING	USA ONLY	OUTSIDE USA		SHIPPING DUE
For quantities larger than those listed, please contact NCWM at 402.434.4872 or elsa.stritt@ncwm.net for pricing.	Book(s): 1 = \$12.00 2-3 = \$19.00 CD(s): 1-3 = \$10.00 4-6 = \$16.00	Contact NCWM at 402.434.4872 for shipping rates.		\$

Part 6. Payment Information																				
<input type="checkbox"/> VISA <input type="checkbox"/> MasterCard <input type="checkbox"/> Discover <input type="checkbox"/> American Express <input type="checkbox"/> Check Enclosed (made payable to NCWM)																				
Account Number:													Expiration Date:				Security Code:			
Billing Address:													Zip Code:							
Name on Credit Card:													Total Amount Enclosed:							
													\$							

Part 7. About the Original Manufacturer

Company:	
What is the NTEP Certificate of Conformance Number:	What is/are the Model Designation(s):

Part 8. About the Private Labeler

Model Designation(s) How It/They Will Appear on the NTEP Certificate of Conformance:

Part 9. Original Manufacturer Signature

Sign Here	<p>The Original Manufacturer authorizes the Private Labeler to use the results of the evaluation conducted in conjunction with this National Type Evaluation Program Certificate of Conformance to seek a National Type Evaluation Program Certificate of Conformance in the Private Labeler name. The device provided to the Private Labeler is identical to the original type for which the aforementioned National Type Evaluation Program Certificate of Conformance was received and other than a change in the name plate, the Original Manufacturer agrees to make no changes to the device. Please be aware that an electronic signature is as legally binding as a handwritten signature.</p>
	<div style="display: flex; justify-content: space-between; width: 100%;"> Signature Date Title </div>

Part 10. Private Labeler Signature

Sign Here	<p><input type="checkbox"/> By checking this box, the applicant authorizes the National Type Evaluation Program to disclose to Regulatory Officials, upon their request, that this application has been submitted and whether the file is currently open or closed.</p> <p>Applicant agrees to and accepts all of the following terms and conditions for application for a National Type Evaluation Program (NTEP) Certificate of Conformance. 1) All the devices manufactured as the type referenced will continue to conform to the same specifications and tolerances and be of the same type without technical or metrological deviation of consequence. 2) All costs incurred by the NTEP and participating laboratory(s) will be paid by the applying company. 3) The NCWM policies, practices and procedures set forth in its Bylaws and publications are incorporated by reference as terms and conditions of the issuance/renewal under NTEP. 4) Applicant agrees that the law of the State of Nebraska shall control the interpretation and construction of NTEP and business relationships, including choice of law provisions. The parties agree that the exclusive legal forum of choice of the parties shall be the Lancaster County State District Court located in Lincoln, Nebraska. 5) Applicant agrees that NCWM, its officers, directors, employees and agents shall have no liability for any damages of any nature in excess of the application fee or the annual renewal fee, as applicable. This limitation of liability is a condition of the issuance of any certificate of conformance or renewal certificate under the NTEP Program. Please be aware that an electronic signature is as legally binding as a handwritten signature.</p>
	<div style="display: flex; justify-content: space-between; width: 100%;"> Signature Date Title </div>